

Maine Township Board Meeting February 28, 2017

Board Members Present: Trustees Morask, Gialamas, Jones and Schaefer

Other Elected Officials Present: Supervisor Teschky, Clerk Warner and Highway Commissioner Kazmierczak

Other in attendance: Dayna Berman, Doriene Prorak, Denise Jajko, Elizabeth Coy, Richard Lyon, Marsha Warnick, Dagmar Rutzen, Michael Samaan, Alex Barton, Catherine Sbarra and Wiesia Tytko

Supervisor Teschky called the meeting to order at 7:30 p.m., Clerk Warner led the Pledge of Allegiance and called the roll.

Supervisor Teschky stated that Attorney Dowd won't be attending this meeting due to a conflict.

Agenda Item: Approval of Minutes of January 24, 2017 Board Meeting

Trustee Schaefer Motion to waive the reading and approve the minutes of the January 24, 2017 Board Meeting as amended and distributed to the Board.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Agenda Item: Public Participation
None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated January 27, 2017 and February 10, 2017 and General Assistance checks #50363 through check #50438 in the amount of \$61,897.33.

Trustee Jones Motion to approve.

Trustee Schaefer Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated January 27, 2017, February 10, 2017 and February 24, 2017 and Road District checks #19642 through check #19695 in the amount of \$109,358.89.

Trustee Gialamas Motion to approve.

Trustee Schaefer Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Yes

Trustee Schaefer Yes
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated January 27, 2017, February 10, 2017 and February 24, 2017 and General Town Fund checks #54621 through check #54736 in the amount of \$440,985.88.

Trustee Jones Motion to approve.
Trustee Schaefer Second.
Motion carried on a roll call vote as follows:
Supervisor Teschky Yes
Trustee Morask Yes
Trustee Gialamas Yes
Trustee Jones Yes
Trustee Schaefer Yes

Motion carried.

Agenda Item: Marsha Warnick/General Assistance

Marsha Warnick, Director of General Assistance reported that Maine Township will continue taking the Energy Assistance (LIHEAP) program applications most probably through the month of May. They have already indicated that there will not be a “cooling program” during the summer. This program is open to anyone that meets the financial guidelines and lives within the Cook County boundary limits. For the families that qualify they could receive up to a onetime credit of \$190.00 toward their utility bill (ComEd or Nicor Gas).

Ms. Warnick further stated that the General Assistance Department recently sent a mass e-mail to all of the churches within the city of Des Plaines and the local school districts administration offices. The e-mail included a letter from Supervisor Teschky and a LIHEAP flyer indicating information about the program and requesting that it be distributed. To date the General Assistance department has processed 1,104 applications since the beginning of the 2016-2017 program. The department has maintained a less than 4% denial rate, which is considered excellent.

In addition to the LIHEAP Program the General Assistance department continues to assist local residents who are in need of Welfare Assistance. Additionally, other programs include assistance in applying for Medicare D (pharmaceutical assistance), Benefit Access Program which offers a reduced fee to seniors and /or disabled towards the license plate sticker or a free bus pass, these only name a few of the programs available. Essentially every state and federal program available may be applied for through our office.

Trustee Morask questioned why the General Assistance office was processing LIHEAP application for non-township residents. Supervisor Teschky indicated that as per the grant award for this state and federal program all Cook County residents are eligible to apply.

Agenda Item: Catherine Sbarra/HRB Solutions (Vantage Point Benefits Advisors)

Catherine Sbarra stated that she had started her own company and it is called HealthCare Reform Benefit Solutions, Inc. She was hoping that the Maine Township Board is happy with her services and would consider allowing her to continue to service Maine Township under HRB Solutions, Inc.

Ms. Sbarra stated that the Maine Township renews their health coverage on July 1st. She prepared and explained the Maine Township and Highway Department Pre-Renewal 2017 Benefits. Ms. Sbarra discussed the marketing analysis and annual premiums for BlueCross BlueShield, United HealthCare and Humana. She also talked about the Grandfather PPO Plan, its benefits, advantages in keeping that plan.

Agenda Item: Officials’ Reports

Highway Commissioner Kazmierczak stated that he is working on the budget which will be filed with the Clerk’s office on March 24th, which is 30 days before Budget Hearings.

Clerk Warner pointed out that his office is extremely busy with passport applications. In January his office accepted 407 passport applications and this month 402.

Trustee Schaefer reported that she enjoyed the MaineStreamer's Valentine Luncheon on February 14th. She loved that the invited Seniors brought their pictures from 50 or 60 years ago.

Trustee Morask stated that she attended the Park Ridge Chamber of Commerce celebration of local businesses in Park Ridge.

Supervisor Teschky stated that on February 2nd she attended the Clerk's Division meeting in Lincolnwood along with Clerk Warner and Chief Deputy Clerk Tytko. On February 3rd she attended the TOCC Strategic Planning meeting at Oak Park Township. She also enjoyed the wonderful Valentine's Senior Luncheon on February 14th. On February 24th, Supervisor Teschky attended the Healthier Park Ridge meeting.

Supervisor Teschky stated that CPA Scott Gibbert will be here on March 8th to do the preliminary audit. On March 29th she will be attending the TOCC Board meeting at Oak Park Township.

Agenda Item: Attorney's Report
None.

Agenda Item: Administrator Report
None.

Agenda Item: Personnel
None.

Agenda Item: Old Business, Approval for Closed Session Minutes from 8/1/2016 and 8/23/2016

Supervisor Teschky presented the Closed Session minutes from August 1, 2016 and asked if they can be taken out and placed into the regular minutes.

Trustee Morask Motion to approve the Amended Closed Session minutes from August 1, 2016 and file them with the regular Board minutes.

Trustee Jones Second.

All in favor but Trustee Schaefer abstained.

Motion carried on a voice vote.

Supervisor Teschky presented the Closed Session minutes from August 23 2016 and asked if they can be taken out and placed into the regular minutes.

Trustee Gialamas Motion to approve the Closed Session minutes as presented from August 23, 2016 and file them with the regular Board minutes.

Trustee Morask Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Gialamas Yes

Trustee Jones Abstain

Trustee Schaefer Abstain

Motion carried.

Agenda Item: Old Business, Amended 2016 Tax Levy Ordinance – Road & Bridge

Highway Commissioner Kazmierczak stated that there was a mathematical error in the Tax Levy Ordinance approved on November 22, 2016.

Highway Commissioner Kazmierczak asked for approval of the Amended Tax Levy Ordinance 2016-RB-6 for the Maine Township Road District.

Trustee Morask Motion to approve the Amended Road District Tax Levy Ordinance 2016-RB-6.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Agenda Item: New Business, Approval of Continuing Resolutions 2017-2 & 2017-RB-1

Supervisor Teschky stated that the Continuing Resolutions for Maine Township and Road District need to be approved to allow the Township to continue to pay bills until the new budget is approved.

Supervisor Teschky read out loud the proposed 2017-2 Resolution.

Trustee Morask	Motion to approve the Continuing Resolution 2017-2 for General Assistance and General Town Fund.
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Trustee Jones	Second.
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Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Trustee Morask	Motion to approve and waive the reading of the Continuing Resolution 2017-RB-1 for Road & Bridge Fund.
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Trustee Gialamas	Second.
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Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes
Trustee Schaefer	Yes

Motion carried.

Agenda Item: New Business, Budget Hearing Dates

Supervisor Teschky proposed to schedule Budget Hearings for General Town Fund & General Assistance for April 25, 2017 at 7:00 p.m. and Road & Bridge Fund for April 25, 2017 at 7:15 p.m. prior to the regular Board meeting. She added that tentative budgets need to be filed with the Clerk's office thirty days prior to budget hearings.

Trustee Schaefer	Motion to schedule the General Town Fund & General Assistance Budget Hearing for April 25, 2017 at 7:00 p.m.
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Trustee Morask	Second.
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Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Absent
Trustee Kazmierczak	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes

Motion carried.

Trustee Gialamas	Motion to schedule the Road & Bridge Budget Hearing for April 25, 2017 at 7:15 p.m.
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Trustee Schaefer	Second.
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Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Absent
Trustee Kazmierczak	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes

Motion carried.

Agenda Item: New Business, Set Date for reading of Supervisor's Annual Financial Statement

Supervisor Teschky stated that the Supervisor's Annual Financial Statement meeting needs to be scheduled and the financial statements need to be posted at least two days prior to the Annual Town Meeting, which will be held on April 18th. She suggested Tuesday, April 11th at 7:00 p.m.

The Board of Trustees was in agreement with the proposed dates.

Trustee Gialamas	Motion to schedule the Supervisor's Annual Financial Statement Meeting for April 11, 2017 at 7:00 p.m.
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Trustee Jones	Second.
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Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Absent
Trustee Kazmierczak	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes

Motion carried.

Agenda Item: Closed Session

None.

Agenda Item: Adjournment

Trustee Gialamas	Motion to adjourn.
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Trustee Morask	Second.
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All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 8:35 p.m.

Maine Township Clerk